

Town of Otis
Selectboard/ Board of Health
Meeting Minutes
Conference Room
1 North Main Road, Otis, MA 01253
Tuesday, Mar 11, 2025, at 6:30 PM

[This meeting will be held in person at the location provided on this notice. Members of the public are welcome to attend. A remote option is offered via zoom with the link provided below.](#)

Please note that while an option for remote participation is being provided as a courtesy, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Anyone with interest in any specific item should plan in person attendance.

Topic: Select Board

Time: Mar 11, 2025 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85844711079?pwd=2vsc0QEduexvrGGcY4d4NoFHaVsYQk.1>

Meeting ID: 858 4471 1079

Passcode: 857991

Attendance: Gary Thomas-Chair, Larry Southard, Terry Gould, Brandi Page, Lisa D’Orazio, Kris McDonough, Ally Capen-Parizo, Brett Roberts,

Call to Order: 6:30 PM.

Approval of Minutes: The minutes from 2/25/2025 were approved as written.

Housing Rehab Block Grant: Brett Roberts was present from BRPC as the official public meeting for this block grant. He passed out flyers for people to express interest. If awarded BRPC will start taking applications in September. Eligibility has income limits. The Town will push out the flyer on Town News.

Appointments: Casey Hatch has applied for the open Animal Control/ Animal Inspector position. She was present and introduced herself. Terry made a motion to appoint, Larry seconded, and motion passed unanimously. Term ends April 30, 2026. Kris was present to introduce Ally as his choice for the open FT officer position. Ally brings an extensive resume and experience. She is available to start March 31st. Terry made a motion to appoint Ally to the FT officer position. Larry seconded and the motion passed unanimously. Brandi will draft the appointment letters.

East Otis Schoolhouse Project: Based on a successful bid round the Architect is recommending awarding this round of work to Larochelle Construction Inc. The Board unanimously approved. Brandi will send the award letter in the morning and have the contract for the Chair to sign after the terms are added in.

Town Caucus: Gary read aloud the caucus call for April 15th at 7pm. The Board will all sign.

Annual Town Election: In response to the RDA passing Lyn will need a letter from the Board to remove the School Committee spot from the ballot. The Board unanimously approved. Brandi will draft the letter.

Forest Management Plan: DCR is requiring an updated plan. There is only 5% of the timber remaining to be cut. The Board was good with the updated plan and unanimously approved. The Board will sign.

Recent and Upcoming Events: The Special Town Meeting is March 25th at 7:00 pm. The Board will not have their regular meeting that evening. Any business can be heard April 8th or March 27th at the budget meeting.

Review & Approval of Warrants: Payroll and vendor warrants are on the table for signature.

Not Anticipated by the Board: None

Adjournment: 6:59 PM